



**Brian Etherington Meats Company Ltd**  
**In Confidence**  
**Job Application Form**

Please type or print in black ink as this form will be photocopied  
**PLEASE USE BLOCK CAPITALS**

**1. VACANCY DETAILS ( office use only)**

Job Title:	Date
Department:	
Ref No:	Closing Date:

**2. PERSONAL DETAILS**

Surname:	Address:
First Name:	
Home Tel No:	Postcode:
Work Tel No:	Date of Birth:
Mobile No:	Do you hold a current full driving licence? <b>YES/NO</b>
Email Address:	Do you have regular use of a car? <b>YES/NO</b>

**3. EMPLOYMENT RECORD**

Current or most recent employment:	Employers name and address:
Position Held:	
Salary	
Date Started:	Date Left:
Reason for leaving:	
When could you commence employment with us?	Employer's business:
<b>Description of duties of present or most recent post: (continue on a separate sheet if necessary)</b>	
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**Previous employment – 10 years if possible including details of employment gaps  
(most recent first)**

From	To	Employers name and address Give nature of business	Position held	Reason for leaving

**4. EDUCATION (most recent first)**

From	To	School/College/University	Exam Subjects & Level taken/to be taken	Date & grade obtained or date results awaited

**5. PROFESSIONAL QUALIFICATIONS (held or being studied for)**

From	To	College/University	Exam Subjects & Level taken/to be taken	Date & grade obtained or date results awaited

6. PLEASE USE THIS SPACE TO TELL US WHY YOU SHOULD BE CONSIDERED FOR THIS POST (give as much information as possible, use separate sheet of paper if necessary).

7. REFERENCES

Names and addresses of two referees (not friends or relatives). Your first referee must be your current employer (school or college, if a student) or if not currently employed, your most recent employer. <b>For short listed candidates references will be taken up prior to interview unless you request otherwise.</b>	
1. Current/most recent line manager Address   Tel. No. Fax No. Email.	2. Address   Tel. No. Fax. No. Email.
Please state the capacity in which the referee knows you: 1. _____ 2. _____	
<b>May this referee be contacted prior to interview?          YES/NO</b>	<b>May this referee be contacted prior to interview?          YES/NO</b>

**8. DISCLOSURE OF INFORMATION**

Have you ever been convicted of any criminal offence?	<b>YES</b>	<b>NO</b>
If YES,	1) When did this take place?	
	2) What was the offence?	
	3) Sentence/Fine Imposed?	
Failure to disclose such convictions could result in disciplinary action or termination of employment.		
NOTE: If before taking up any post you are charged with a criminal offence whether in the UK or any other country, you must notify the Brian Etherington Meat Company.		

**9. HEALTH**

**All appointments are subject to health clearance**

**10. DECLARATION**

I certify that the information I have given is complete and accurate. I understand that any deliberate omission of information or false information given on this form may lead to disciplinary action or termination of employment.	
Signed	Date

**Notes on completing application form:**

Please complete every box, leaving boxes incomplete could jeopardise your chance of being short listed for interview

Return Application Form To:  
**Recruitment**  
**Brian Etherington Meat Co Ltd**  
**Wheal Rose**  
**Scorrier**  
**Redruth**  
**Cornwall**  
**TR16 5DF**